

**Mid-Ohio Valley Board of Health
June 5, 2014 Special Meeting
211 6th Street
Parkersburg, West Virginia 26101**

Call to Order

The meeting was called to order at 6:30 p.m. by Blair Couch, Chairperson. Roll call was taken and a quorum was present.

Members present

Bill Shock, Calhoun County
Donna Steigleder, Calhoun County
Deanna Lewis, City of Parkersburg
Dr. Richard Newhart, City of Parkersburg
Eleanor Little, Pleasants County
Charlene Sweeney, Ritchie County via Phone Conference
Dr. Steven Worden, Ritchie County
Candace Westfall, Roane County
Dr. Herminio Gamponia, Roane County
Joyce Faller, Pleasants County
Beth Bumgarner, Wirt County
Mort Frey, Wirt County
Blair Couch, Wood County
David McClure, Wood County

Members absent

ALL MEMBERS WERE PRESENT

Staff

Dr. David Avery, Medical Director
Sandra Ellenwood, Interim Executive Director / Finance Director
Tonia Lang RN, Clinical Director
June Rhodes, WIC Director
Elizabeth Green, EH Director
Cristy Riggs, Administrative Secretary
Lynne Peters, Personnel Manager
Della Lyons, IT Coordinator
Mary Beth Shea, Oral Health Coordinator
Renee Swisher, Clinical Secretary
Connie Weiss, Receptionist

Guests

Harold Richards, Driver for Dr. Gamponia

Public Comments

Mary Beth Shea thanked the Board Members and Sandra Ellenwood for their additional assistance given to MOVHD during these turbulent times. Mary Beth expressed her concerns regarding the rapidly changing health care needs which directly affect public health. It is her desire to see the Board move toward quickly filling the Executive Director position.

Opening Remarks

This special meeting was called to interview potential candidates for the Executive Director's position. Blair Couch explained the interview process and how each form would be completed during the interviews. A motion to call Executive Session so candidates could be interviewed by the Board Members was made and seconded. (Steigleder / Frey) The motion passed. Blair Couch requested the presence of Dr. David Avery, Medical Director; Sandra Ellenwood, Interim Director; Cristy Riggs, Administrative Secretary; and Lynne Peters, Personnel Manager during Executive Session. A motion to allow this request was made and seconded. (Steigleder / Frey) The motion passed.

Executive Session

The Executive Session was called to order at 6:35 p.m.

Reconvene Public Meeting

The public meeting reconvened at 9:03 p.m. A motion for the Executive Director Search Committee to contact and meet with the potential candidate to offer employment as Executive Director for the Mid-Ohio Valley Health Department was made and seconded. (Bumgarner / Sweeney) The motion carried. Recommendations from the Ethic's Commission were to permit Cristy Riggs, Administrative Secretary to record audio and take notes during the Executive Session as long as all records were destroyed after the meeting. Motion to destroy all voice recordings and notes taken by Cristy Riggs, Administrative Secretary during Executive Session was made and seconded. (Newhart / Bumgarner) The motion passed.

Adjournment

The meeting adjourned at 9:22 p.m. (Sweeney / Lewis)


Cristy Riggs, Administrative Secretary