

January 22, 2015

Mid-Ohio Valley Board of Health
January 22, 2015
211 6th Street
Parkersburg, West Virginia 26101

Call to Order:

The meeting was called to order at 6:30 p.m. by Blair Couch, Chairperson. Roll call was taken and a quorum was present.

Members Present:

Bill Shock, Calhoun County
Deanna Lewis, City of Parkersburg
Dr. Richard Newhart, City of Parkersburg
Eleanor Little, Pleasants County
Joyce Faller, Pleasants County
Dr. Steven Worden, Ritchie County
Dr. Herminio Gamponia, Roane County
Candace Westfall, Roane County via Phone Conference
Beth Bumgarner, Wirt County
Morton Frey, Wirt County
Blair Couch, Wood County
David McClure, Wood County

Members Absent:

Donna Steigleder, Calhoun County
Charlene Sweeney, Ritchie County

Staff:

Dr. Drema Mace, Executive Director
Tiffany Kennedy-Dowler, Finance Director
Tonia Lang, Clinical Director
Elizabeth Green, EH Director
June Rhodes, WIC Director
Cristy Riggs, Administrative Secretary
Deb Hungate, Finance Supervisor
Della Lyons, IT Coordinator

Public Comments:

There were no public comments.

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Routine Items:

Motion was made and seconded to accept the minutes from the November 20, 2014 Finance Committee Meeting and the November 20, 2014 Board Meeting as presented. (Lewis / Newhart) The motion carried.

Motion to accept the Finance Committee Report as presented was made and seconded. (Faller / Lewis) The motion passed.

Motion was made and seconded to accept the Personnel Committee as presented was made and seconded. (Lewis / Bumgarner) The motion carried.

Directors' Reports:

Directors' and Program reports were included in the packet.

Clinical Director Presentation:

Tonia Lang, Clinical Director presented information and updates regarding accomplishments within the Clinical Program. Following are highlights in this area:

- Flu Clinics were held in all six counties served by MOVHD beginning the last week of September, 2014. Most flu vaccinations were administered to clients by the end of October, 2014.
- MOVHD has an excess of flu vaccine and will be contacting all area providers so they can refer patients to us for administration of the flu vaccine.
- The new HPV vaccine (Gardasil 9) is expected to be available in May, 2015.
- Effective February, 2015; Devena Moore, LPN will begin working in Clinic Services 60 percent of her time. Devena will be promoting MOVHD services to the communities we serve.
- Pregnancy option counseling will begin in February. Plan B has already been implemented and is offered to patients in need.
- MOVHD is in the very early planning stages of providing clinics to the outlying counties. Tonia Lang and Dr. Mace have met with Dr. Avery and his Physician Assistant to discuss proposed plans.

Ebola Presentation:

Dr. Gamponia, presented information regarding the Ebola Virus and potential concerns for healthcare workers.

Executive Director's Report:

The Executive Director's Report was included in the packet. No questions were asked regarding the report.

Dr. Mace is working with Dr. Avery and Tonia Lang to finalize the plans to provide integrated clinics in the outlying clinics. Proposed plans are to have one clinic per month in each county. A few of the services that will be provided include STD testing, Family Planning, Well Child Exams, Immunizations, and Diabetes Education.

A tour of the proposed building in Arnoldsburg is scheduled for February 6, 2015. This building could be an option if it is decided to relocate the Calhoun County Health Department to Arnoldsburg.

MOVHD will assume a savings of approximately \$38,000 per year by utilizing rental cars rather than payment of mileage reimbursement.

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Old Business:

Center for Rural Health Governance Training:

The Center for Rural Health Governance Training will be presenting at the upcoming Board Retreat. Funding for this training has been secured and the date will be announced after the Doodle Poll results have been received.

Group Purchasing:

Dr. Mace and Clinical Staff will be meeting with AmeriNet to finalize the Group Purchasing Contract. Plans include meeting with CCMH staff to establish a collaborative group purchasing effort.

Outsource of Payroll Processing:

Payroll is being managed by an outside agency and to date has been successfully processed.

New Business:

Signature Authority Procedure:

A Signature Authority Procedure for transfer of funds from the retained earnings account (CD Account) to the operating fund account was presented for review. A motion to approve this procedure as presented was made and seconded. (Little / Faller) the motion passed.

Legislative Agenda:

Dr. Mace will be compiling and delivering packets to Legislative Representatives regarding immunization exemptions. Dr. Mace will send copies of the packets to the Board Members.

County Commission and City Municipality Funding Requests:

Funding request letters are being prepared and will be mailed to all area County Commissions and City Municipalities served by MOVHD.

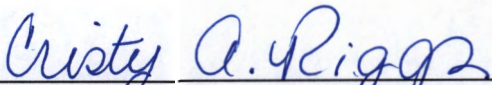
ADDITIONAL DISCUSSION:

Dr. Mace received Board approval for MOVHD to attend and participate in the 2015 MATRC TeleHealth Summit. The Summit will be held at the Greenbrier in White Sulphur Springs, WV from March 28, 2015 through March 31, 2015.

Eleanor Little commended Mary Beth Shea, Oral Health Coordinator for her hard work and accomplishing the task of receiving approximately \$170,000 in grant monies to help support the Oral Health Program over the next two years.

Adjournment:

A motion to adjourn the meeting was made and seconded. (Bumgarner/McClure) The meeting adjourned at 7:54 pm.


Cristy Riggs, Administrative Secretary