

August 24, 2015

Mid-Ohio Valley Board of Health
Special Meeting
August 24, 2015
211 6th Street
Parkersburg, WV 26101

Call to Order:

The special meeting was called to order at 6:05 p.m. by Blair Couch, Chairperson. Roll call was taken and a quorum was present.

Members Present:

Donna Steigleder, Calhoun County via Phone Conference
Deanna Lewis, City of Parkersburg
Dr. Richard Newhart, City of Parkersburg
Eleanor Little, Pleasants County
Joyce Faller, Pleasants County
Pamela Ward, Ritchie County via Phone Conference
Dr. Steven Worden, Ritchie County
Candace Westfall, Roane County via Phone Conference
Milissa Mace, Roane County
Beth Bumgarner, Wirt County
Morton Frey, Wirt County
Blair Couch, Wood County

Members Absent:

Bill Shock, Calhoun County
David McClure, Wood County

Staff:

Dr. Drema Mace, Executive Director
Tiffany Kennedy-Dowler, Finance Director
Cristy Riggs, Administrative Secretary
Debra Hungate, Finance Supervisor
Renee Swisher, Clinical Secretary via Phone Conference

Public Comments:

There were no public comments.

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Discuss and Consider Executive Director's Three Year Contract:

Discuss and Consider Executive Director's Compensation Based on Full Year Evaluation:

Blair Couch, Board Chair requested the meeting go into Executive Session to discuss matters regarding the Executive Director's three year contract and compensation based on full year evaluation. Motion to approve this request was made and seconded. (Little/Lewis) The motion carried. The meeting went in to Executive Session at 6:08 pm.

Reconvene of Public Board Meeting:

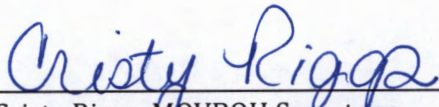
The public meeting reconvened at 6:36 pm.

A motion to approve the Executive Director's Compensation Based on Full Year Evaluation at the rate of a seven percent one time merit pay was made and seconded. (Faller/ Lewis) The motion passed.

Motion to approve the composition of the Executive Director's Three Year Contract was made and seconded. (Lewis/Bumgarner) The motion carried. The Personnel Committee was appointed this task and will meet sometime in October, 2015. It was also noted that until the Three Year Permanent Contract is completed a month to month contract may need to be executed. Further, Cristy Riggs, MOVBOH Secretary was designated to be the primary contact for scheduling of meetings and circulation of information pertaining to this subject.

Adjournment:

The meeting adjourned at 6:40 p.m.



Cristy Riggs, MOVBOH Secretary