

February 25, 2016

Mid-Ohio Valley Board of Health  
Special Meeting  
February 25, 2016  
211 6<sup>th</sup> Street  
Parkersburg, WV 26101

**Call to Order:**

The special meeting was called to order at 6:28 p.m. by Blair Couch, Chairperson. Roll call was taken and a quorum was present.

**Members Present:**

Donna Steigleder, Calhoun County via Phone Conference  
Bill Shock, Calhoun County via Phone Conference  
Amy File, City of Parkersburg  
Eleanor Little, Pleasants County  
Joyce Faller, Pleasants County  
Pamela Ward, Ritchie County  
Dr. Steven Worden, Ritchie County  
Candace Westfall, Roane County via Phone Conference  
Milissa Mace, Roane County  
Beth Bumgarner, Wirt County  
Blair Couch, Wood County  
David McClure, Wood County

**Members Absent:**

Deanna Lewis, City of Parkersburg  
Morton Frey, Wirt County

**Staff:**

Dr. Drema Mace, Executive Director  
Eric Walker, Finance Director  
Debra Hungate, Finance Supervisor  
Cristy Riggs, Administrative Secretary  
Lynne Peters, Personnel Manager  
Renee Swisher, Clinical Secretary via Phone Conference

**Guests:**

Brett Dunlap, Parkersburg News and Sentinel

**Public Comments:**

There were no public comments

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**Introduction of Newly Hired Finance Director:**

Dr. Mace and Blair Couch, Board Chair introduced Eric Walker. Eric accepted the position of Finance Director.

**Finance Review Discussion:**

Eric Walker, Finance Director spoke about the following items:

- New signature cards for each MOVHD bank account are in the process of being updated to reflect Eric as an authorized signer for the Agency.
- The Agency PERS Contribution Rate will be reduced from 13.5% to 12% effective July 1, 2016.
- MOVHD is working to implement the GASB 68 rule for FY2015 and FY2016. GASB 68 requires that pension liabilities be reported on all financials. This information will be obtained from the PERS website. Beth Bumgarner will send details to Eric regarding the steps that need to be taken to retrieve this data.
- Year-To-Date Revenues exceed Expenses by \$102,037 on 12/31/2015.
- Prior to OPEB accrued costs, Revenues exceed Expenses by \$145,528 on 12/31/2015.
- The Finance Committee will begin meeting one week prior to each Board Meeting effective immediately.

Dr. Mace presented a Cost Savings and Revenue Generating Plan that could be implemented to offset the proposed 25% reduction in State Aid Funding. The following topics are included in that plan:

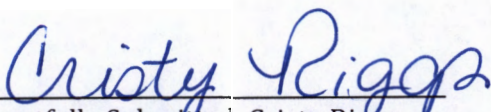
- Project revenue from fee increases in clinical, environmental, and oral health programs.
- Move as many positions to grants as possible.
- Deliberate prior to filling vacant positions to be certain that hire is vital to the organization.
- Look into increasing employee amount of responsibility for health insurance premiums.
- Note cost savings of decreasing employer retirement contribution for FY2017.
- Begin to provide primary care services.
- Receive indirect charges from Doddridge County merger.
- Place a moratorium on all equipment purchases.
- Restrict travel unless required to fulfill grant statement of work.
- Continue to pursue all grant opportunities. The DFC grant could generate funds in the amount of \$125,000 for a period of five years.

**Revised Investment Policy:**

The Revised Investment Policy was presented to the Board Members. Motion to approve the revised MOVHD Investment Policy based on the recommendation of the Finance Committee was made and seconded. (Faller / Little) The motion was approved.

**Adjournment:**

The meeting adjourned at 7:24 p.m.

  
Respectfully Submitted, Cristy Riggs

  
Blair Couch, Board Chair