

March 24, 2016

Mid-Ohio Valley Board of Health  
Regular Meeting  
March 24, 2016  
211 Sixth Street  
Parkersburg, WV 26101

**Call to Order:**

The meeting was called to order at 6:30 p.m. by Blair Couch, Chairperson. A quorum was present.

**Members present:**

Donna Steigleder, Calhoun County  
Joyce Faller, Pleasants County  
Eleanor Little, Pleasants County  
Stephen Worden, Ritchie County  
Beth Bumgarner, Wirt County  
Blair Couch, Wood County  
David McClure, Wood County  
Deanna Lewis, City of Parkersburg

**Members Absent:**

Bill Shock, Calhoun County  
Candace Westfall, Roane County  
Milissa Mace, Roane County

**Phoned In:**

Pamela Ward, Ritchie County  
Amy File, City of Parkersburg

**Staff:**

Drema Mace, Executive Director  
Lynne Peters, Personnel Manager  
Eric Walker, Finance Director  
Debra Hungate, Finance Supervisor  
Jamie Jacobsen, Tobacco Coordinator  
Frances Nicholson, Regional EPI  
Della Lyons, IT  
Renee Swisher, Secretary (via phone)

**Guests:**

None

**Public Comments:**

None

March 24, 2016

**Routine Items:**

**Approval of Minutes:**

Motion was made and seconded to approve the minutes from the January 28, 2016 Board Meeting (McClure, Little) with the following correction:

- Cash flow issue for November and December was due to an amount of \$700,000 owed to MOVHD by the State. Dr. Mace contacted Central Finance and a portion of these funds were received on December 23, **2015** (correction from 2016). This is happening all over the state.

The motion carried.

Motion was made and seconded to approve the minutes from the February 25, 2016 Special Board Meeting (Bumgarner, Lewis).

The motion carried.

**Finance Committee Report:**

- Eric Walker, Finance Director, presented the January 31, 2016 Financial Report.

**Personnel Committee Report:**

- Motion was made and seconded to approve the Personnel Committee Report as presented (Bumgarner/Lewis).

**Directors Reports:**

- Directors and Program reports were included in the packet.

**Presentation: Epidemiology Program Presentation**

- Zika Virus – Confirmed case in Clay County;
- Possible Hepatitis exposure at Raleigh County heart clinic.

**Executive Director Report:**

The Executive Directors report was included in the packet. Following are the points of interest discussed during the BOH meeting:

- Additional reduction in funds:
  - \$18,000 in Threat Preparedness funds;
  - \$6,000 in the IAP Grant;
  - EPI Grant fine;
  - Tobacco Grant – Tobacco Coordinators around the state will be reduced from 10 to 6;
  - They want to move Tobacco Coordinators out of Health Departments.
- Grants:
  - Drug Free Grant has been submitted;
  - Submitted a Grant to the United Way for \$20,000 for dental;
  - WVU contacted Dr. Mace to partner on a \$900,000 Grant in Chronic Disease and Diabetes; Grant is due April 6.

March 24, 2016

**Old Business:**

**Center for Rural Health Development Contract:**

- A contract between Mid-Ohio Valley Board of Health & The Rural Health Development was tabled at the January meeting;
- Would like Sharon Lansdale to be the mediator on the Doddridge County Health Department merger;
- Applying for a Grant from Local Health Department Emergency Fund to cover cost to use Ms. Lansdale as the mediator;
- This money comes from 2% of State Aide held back each year as an Emergency Fund up to \$100,000. Fund not been used since 2013;
- Deadline to apply is April 15, 2016 and will know by May if funds to be received;
- Motion made and seconded (Worden/Bumgarner) to apply for the grant and use Ms. Lansdale as the mediator if the money is received. The motion carried.

**New Business:**

**Doddridge County Merger:**

- Debbie Davis (Doddridge County Health Department), Tonia Lang (MOVHD Clinical Director), Elizabeth Green (EH Director) and Dr. Mace (MOVHD Executive Director) attended a meeting facilitated by Ms. Lansdale (she did this for free) to discuss merger;
- Other Health Departments across the state will have to merge and the state would like to mirror those mergers after MOVHD;
- Doddridge County or Mid-Ohio Valley Health Department can back out at any time if one decides they do not wish to merge;
- All County Commissions (MOVHD present region and Doddridge County) must agree to merger
- City of Parkersburg must agree to merger;
- Dr. Mace to get on their agendas. Wants to take Doddridge County Administrator with her.

**Good Samaritan Clinic Merger:**

- Good Samaritan Clinic has decided to close;
- Will see the last patient on June 29, 2016;
- Close door in September;
- Dr. Mace spoke with their Nurse Practitioner to see if she would be interested in working for MOVHD in primary care, she would be interested.

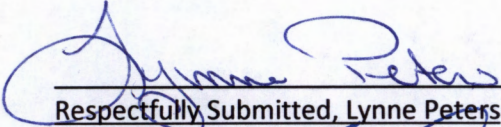
**Roll Call:**

- Dr. Mace requested that Lynne, do a roll call prior to adjournment; roll call was done.

March 24, 2016

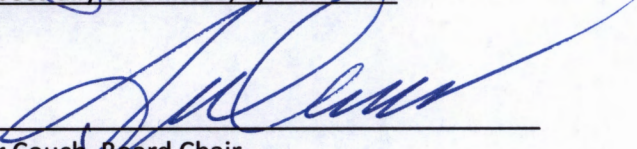
**Adjournment:**

A motion to adjourn the meeting was made and seconded (Steigleder/Bumgarner). The motion carried, meeting adjourned at 7:05 p.m.



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Respectfully Submitted, Lynne Peters



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Blair Couch, Board Chair