

October 12, 2021

**Mid-Ohio Valley Board of Health
Special Meeting via Phone Conference
October 12, 2021
211 6th Street
Parkersburg, WV 26101**

Call to Order:

The special meeting was called to order at 12:00 p.m. by Stephen Worden, Chairperson. Cristy Riggs took roll call was taken and a quorum was present. The Pledge of Allegiance was recited.

Members Present:

Scottie Westfall, Calhoun County via Phone Conference
Eleanor Little, Pleasants County via Phone Conference
Steven Worden, Ritchie County
Terry McCauley, Wirt County via Phone Conference
Sean Smith, Wood County via Phone Conference
Eric Jiles, City of Parkersburg via Phone Conference
Charles Casto, City of Parkersburg via Phone Conference

Members Absent:

Matthew Walker, Calhoun County
Joyce Faller, Pleasants County
Kristina Sullivan, Ritchie County
Heather Downey, Roane County
Pat Fulmer, Wirt County via Phone Conference
Blair Couch, Wood County via Phone Conference

Staff:

Dr. Charles Whitaker, III Medical Director via Phone Conference
Eric Walker, Executive Director
Lynne Peters, Personnel Manager via Phone Conference
Cristy Riggs, Executive Assistant via Phone Conference
Mary Putnam, ATIII via Phone Conference

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Hiring of Personnel Manager to Train due to Upcoming Retirement:

Lynne Peters, Personnel Manager is retiring January 31, 2022. This position requires a significant amount of training. It is requested to hire someone prior to January 31, 2022 so this person can be appropriately trained.

Motion to approve the hiring of a Personnel Manager prior to January 31, 2022 so they can be properly trained was made and seconded. (McCauley/Little) The motion was approved.

MOU/Revised - Dr. Whitaker, Medical Director:

Motion to approve the revised MOU between MOVHD and Dr. Charles F. Whitaker, III, Medical Director to include the 5% pay increase was made and seconded. (Casto/Smith) The motion carried.

MOU/Revised - Dr. Wilson, Dental Director:

Motion to approve the revised MOU between MOVHD and Dr. Michael Wilson, DDS, Dental Director to include the 5% pay increase was made and seconded. (Casto/Little) The motion carried.

Approval of FY2020 Audit:

Motion to approve the FY2020 Audit as presented was made and seconded. (Little/Casto) The motion was approved.

Adjournment:

The meeting adjourned at 12:13 p.m.



Respectfully Submitted, Cristy Riggs


