

January 27, 2022

**Mid-Ohio Valley Board of Health
January 27, 2022
Judge Black Annex Center
317 Market Street
Parkersburg, WV 26101**

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:31 p.m. by Stephen Worden, Board Chair. Cristy Riggs took Roll Call and a quorum was present. Motion to approve the agenda was made and seconded. (Casto/Couch) The motion passed.

Members Present:

Matthew Walker, Calhoun County via Phone Conference
Scottie Westfall, Calhoun County
Joyce Faller, Pleasants County via Phone Conference
Eleanor Little, Pleasants County via Phone Conference
Kristina Sullivan, Ritchie County via Phone Conference
Stephen Worden, Ritchie County
Heather Downey, Roane County via Phone Conference
Terry McCauley, Wirt County via Phone Conference
Blair Couch, Wood County
Sean Smith, Wood County via Phone Conference
Eric Jiles, City of Parkersburg via Phone Conference
Charlie Casto, City of Parkersburg via Phone Conference

Members Absent:

Pat Fulmer, Wirt County

Staff:

Dr. Charles Whitaker, Medical Director
Dr. Michael Wilson, DDS, Dental Director via Phone Conference
Eric Walker, Executive Director
Lynne Peters, Personnel Manager
Tammy Stackpole, Personnel Manager
Cristy Riggs, Administrative and Board of Health Support via Phone Conference
Ronda Davis, WIC Supervisor via Phone Conference
Rebecca Eaton, Clinical Director/Nurse Practitioner via Phone Conference
Christi Merrill, Clinical Supervisor via Phone Conference
Renee Swisher, Clinical Secretary 2 via Phone Conference
Mary Putnam, Finance via Phone Conference
Malcolm Lanham, Population Health Director via Phone Conference
Carrie Brainard, Threat Preparedness Coordinator via Phone Conference

Guests:

Steve Radabaugh
Shelly Radabaugh
Jessi Rowley

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Public Comments:

- Steve Radabaugh addressed the Board with concerns regarding mask wearing and COVID-19 vaccinations. Discussion ensued with regards to the reasoning for the continued need for mask wearing and the efficacy of COVID-19 vaccinations and booster doses
- Jessi Rowley expressed her fears of infection and other illnesses relating to the continuous wearing of masks by children. Additionally, Ms. Rowley doesn't want COVID-19 vaccinations to become mandatory.
- MOVHD Staff cited CDC guidelines and statistics supporting the use of masks and benefits of COVID-19 vaccinations and booster doses.

Old Business

COVID-19 Update:

Dr. Whitaker, Medical Director gave a report on the COVID-19 Pandemic:

- Currently West Virginia is seeing a new COVID-19 spike which is higher than previous spikes. This is being seen not only in the MOVHD Region but across the entire State.
- Variants included in the current spike are Delta and Omicron.
- Much of our population is vaccinated and / or boosted. Therefore, fewer persons are being admitted to Intensive Care or being placed on ventilators.
- Syphilis cases are on the rise. MOVHD's Clinical Program are working to promote and protect our community against this disease.

Board Chair Comments:

- Stephen Worden, Board Chair expressed his and all Board Members gratitude to Lynne Peters for her many years of service to MOVHD. Stephen also introduced Tammy Stackpole, whom was hired at the beginning of January 2022 to fill Lynne's position.

Routine Items:

Approval 11/18/2021 MOVHD Board Meeting Minutes:

- Motion was made and seconded to approve the November 18, 2021 Board Meeting minutes as presented. (Couch/Casto), The motion was approved.

MOVHD Finance Report:

Eric Walker, Executive Director presented on the following items:

- Year to Date Revenues exceed Expenses by \$675,656.65 on 10/31/2021.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceed Expenses by \$713,428.57 on 10/31/2021.
- Accounts Receivable as of 10/31/2021 is \$716,594.52.
- Current Accounts Receivable as of 1/14/2022 is \$369,357.28.
- Bank account is considered healthy as of 10/31/2021.

Motion to approve the **MOVHD Finance Report** as presented was made and seconded. (Couch/Faller) The motion passed.

MOVHD Personnel Report:

Tammy Stackpole, Personnel Manager presented the Personnel Report. Updates discussed included the following:

- **Hired 1000-Hour Exempt:**
 - One Hired – LPN – Population Health – Wood County
- **Hired:**
 - Four Hired:
 - Accounting Technician 3 – Finance – Wood County
 - Secretary 1 – Population Health – Wood County
 - Human Resources Generalist 2 – Administration – Wood County
 - Office Assistant 2 – WIC – Wood County

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- **Transferred:**
 - One Transferred – Office Assistant 2 – from WIC to Clinical – Pleasants County
- **Retired:**
 - One Retired – Office Assistant 2 – WIC – Pleasants County
- **Resignation:**
 - One Resignation – Administrative Secretary – Wood County

Motion was made and seconded to approve the **MOVHD Personnel Report** as presented. (Little/Smith) The motion was approved.

MOVHD Directors Reports:

Directors' program reports are included in the packet. There were no questions.

MOVHD Executive Director's Report:

Eric Walker, Executive Director's report was included in the board packet. Items discussed include the following:

- Working to correct and increase internet connection speeds at the Wood County location. Wireless hotspots will be used until this problem is resolved.
- New COVID-19 spike throughout the entire State of West Virginia has been seen. Variants for this spike include Delta and Omicron.
- The CDC has released updated guidance for release from isolation and quarantine.

New Business:

Increase Oral Health Hygienist to 100%:

- Motion to approve increasing the Oral Health Hygienist position to 100% was made and seconded. (Couch/Little) The motion was approved.

Approval of Revisions / Policy and Procedures -Infection Control:

- Motion was made and seconded for Approval of Revisions / Policy and Procedures – Infection Control. (Smith/Casto) The motion carried.

Approval of MOVHD Combined All Hazard Plan, Family Reunification, COOP:

- No Action Taken.

Hiring of Finance Director:

- **Motion to enter into Executive Session was made and seconded. (Couch/Casto) The motion was supported.**
 - The Board went into Executive Session at 7:26 pm.
 - The Board exited from Executive Session and the public meeting resumed at 7:40 pm. No action was taken during Executive Session.
- Discussion ensued regarding the length of time the Finance Director position has been vacant. This is not an easy position to fill. Current employee, Alex Klosek has been working for MOVHD as an Account Technician, III for about a year and is highly qualified to fill this position.

Motion to promote Alex Klosek, ATIII to Finance Director effective February 1, 2022 was made and seconded. (Couch/Faller) The motion was supported.

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Board Member Comments and Concerns:

- There were no Board Member Concerns

Adjournment:

The meeting adjourned at 7:42 pm


Respectfully Submitted, Cristy Riggs


Stephen Worden, Board Chair