

The Mid- Ohio Valley Board of Health
Finance Committee Meeting
The Mid-Ohio Valley Health Department
211 6th Street Parkersburg, WV 26101
May 12, 2022 6:00pm

Call to Order

The Pledge of Allegiance was led by Stephen Worden, Board Chair. The meeting was called to order at 6:02pm. A quorum was present.

Members Present

Stephen Worden, Ritchie County

Charlie Casto, City of Parkersburg

Eric Jiles, City of Parkersburg via phone conference

Staff Present

Eric Walker, Executive Director

Alex Klosek, Finance Director

Tammy Stackpole, Personnel Director

Rebecca Eaton, Clinical Services Director

Jennifer Habeb, WIC Director

Emily I. Lanham, Executive Secretary

Renee Swisher, Secretary I via phone conference

Mary Putnam, Finance Payroll via phone conference

Elizabeth Green, Environmental Health Director via phone

Dr. Charles Whitaker, III – Medical Director

Approval of Minutes from March 24, 2022 Finance Committee Meeting:

Motion to approve the March 24, 2022 Finance Committee Meeting minutes was made and seconded. (Casto/Worden) The motion passed.

Financial Review Discussion:

Alex Klosek, Financial Director presented on the following items:

- Funding for FY2023
 - Received an increase in state aid in the amount of \$111,714.90
 - Total that will be received will be \$1,157,899.44 which is incorporated into the budget
- Local Funding
 - Has been finalized for every county and municipality for a total of \$236,650.00
 - Slight increase for FY2023 from FY2022 which was \$231,700.00
- Grants
 - Finalized some grants including Epidemiology, Immunization Action Program, Threat Preparedness and the Quick Response Team aka QRT
 - Outstanding grants include WIC, the Covid Expansion Grant, and the Covid Vaccine Grant

Financial Report as of March 31, 2022:

- YTD revenues exceed expenses by \$699,729.42
 - This includes the accruals for the WIC Grant and Covid Grant which has not been finalized
- Prior to OPEB cost accrued and depreciation cost, revenues exceed by \$781,102.24
 - OBEP Liability \$49,959.50
- Account Receivable is \$307,259.26
- Current Accounts Receivable as of April 25, 2022 is \$239,552.91
- Bank account is considered healthy
- Total asset balance of \$4,321,060.82 as of March 31, 2022
- Received our FY2021 audit from Perry and Associates with no findings

Finance Committee Discussion:

- Discussion about the WIC Grant timeline, it's included in Accounts Receivable. Due to the State we have not received this but it is in the later stages of the process and the revenues from the grant were accrued into Accounts Receivable.

Budget FY2023 Presentation:

- 2 different scenarios
 - No raise would result in about a \$224,000 shortfall for FY2024, due to the loss of the Covid grant
 - 5% increase would result in about a \$324,000 shortfall in FY2024 due to the loss of the Covid grant.

Budget Discussion:

- Discussion where the 5% is made up with expenses being the same, when Covid funds are gone we will be in the red with either scenario, proposed to present a 3% budget at the Board of Health meeting, having additional billable services.

Motion for Recommendations to the Board:


- Motion to present the Financial Report ending March 31, 2022. The motion was approved (Worden/Casto)
- Motion to advance the budget with a 3% increase to the Board for approval was made and seconded. (Worden/Casto) The motion was approved.

Adjournment:

The meeting was adjourned at 7:10pm (Jiles)



Respectfully Submitted, Emily I. Lanham


MOVBOH Chair - Stephen C. Worden

Dr. Stephen Worden, Board of Health Chairperson