

Mid-Ohio Board of Health

May 19, 2022

The Mid-Ohio Valley Health Department

211 6th Street, Parkersburg, WV 26101

6:30pm

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30 p.m. by Stephen Worden, Board Chair. Emily Lanham took roll call, and a quorum was present. Motion to approve the agenda was made and seconded. Family Planning on the agenda is tabled. (Faller/Couch) The motion was approved.

Members Present:

Eleanor Little, Pleasants County

Joyce Faller, Pleasants County

Stephen Worden, Ritchie County

Kriss Sullivan, Ritchie County via phone

Terry McCauley, Wirt County via phone

Charlie Casto, City of Parkersburg via phone

Dr. Michael Wilson, Dental Director via phone

Pat Fulmer, Wirt County

Blair Couch, Wood County

Members Absent:

Chip Westfall, Calhoun County

Heather Downey, Roane County

Eric Jiles, City of Parkersburg via phone

Matthew Walker, Calhoun County

Dr. Charles F. Whitaker III, Medical Director

Sean Smith, Wood County

Staff Present:

Renee Swisher, Clinical Secretary II via phone

Jennifer Habeb, WIC Director

Alex Klosek, Finance Director

Elizabeth Green, Environmental Health Director via phone

Tammy Stackpole, Personnel Director

Emily I. Lanham, Executive Assistant

Malcolm Lanham, Community Health Director

Becky Eaton, Clinical Services Director

Eric Walker, Executive Director

Amy Phelps, Public Information Officer

Mary Putnam, Finance

Josh Moore, Regional Epidemiology

Guests:

Wayne Ervin

Larry Baker

James Martin

Sean Keefe

Greg Frazier

Linda Berwanger

Jessica Rowley

Jeff Smith

Steven Radabaugh

Public Comments:

- MOVAC: Motivate, Organize, Volunteer Citizen Action Coalition.
 - Steven Radabaugh: Covid 19 pandemic receding and concerns about the new Bill Gates book regarding a new pandemic coming. Concerns about the shortage of baby formula and health issues that go along with that
 - Jessica Rowley: Concerns about the Covid 19 vaccine, about the Health Department educating the public on herbal medicine and medicine as far as Covid 19.
 - Jeff Smith: Concerns about the power the county board of health has in case of another emergency, sending FOYAs to DHHR and not getting answers, about the cause of death on the DHHR website showing up as Covid and it's not correct
 - Sean Keefe: Concerns about the correlations between mask usage and Covid 19 deaths

Board Chair Comments:

- None

Routine Items:

- Approval of the minutes from March 24, 2022 meeting
 - No changes, corrections or additions mentioned
 - Motion was made. (Casto/Couch) The motion was approved.

MOVHD Finance Report: Alex Klosek, Financial Director reporting as of March 31, 2022

- Year to date revenues exceed expenses by \$699,729.42.
- Prior to OPEB accrued costs and depreciation costs, revenues expenses exceed by \$781,102.24
- Accounts Receivable is \$307,259.26.
- Current Account Receivable as of April 25, 2022 is \$239,552.91
- Bank account is considered healthy

Motion to approve the MOVHD financial report as presented was made and seconded. (Couch/Little)
The motion was approved.

FY2023 Budget: Alex Klosek, Finance Director

- Presentation of the 3% increase budget
- Presentation of the 0% increase budget

Motion to approve the 0% increase budget with no salary increase for the upcoming fiscal year 2023 as presented was made and seconded (Jiles/Couch). The motion was approved.

FY2021 Audit: Alex Klosek, Finance Director

- Perry & Associates concluded our audit in late April with no findings

Motion to approve the FY2021 Audit. (Couch/Casto) Motion was approved.

Signing Authority/Agency Bank Account: Alex Klosek, Finance Director

- Changing signing authority to all MOVHD financial accounts due to staffing changes in Wood County and all outlying counties would include the following five:
 - Dr. Stephen Worden, Board Chair
 - Blair Couch, Board Vice Chair
 - Eric Jiles, Board Treasurer
 - Eric Walker, Executive Director
 - Emily Lanham, Executive Assistant
- Alex Klosek, Finance Director
 - Approval of payroll transactions

Motion allowing the signatory to change to the above mentioned. (Little/Faller) Motion was approved.

MOVHD Personnel Report: Tammy Stackpole, Personnel gave updated report

- Hired:
 - Nutritionist I, WIC
 - (3) Office Administration II, Covid Response
 - Public Information Specialist I, Threat Preparedness
- Resignations
 - (2) Office Administration II, WIC

Motion was made and seconded to approve the MOVHD Personnel Report as presented. (Casto/Couch)
The motion was approved.

MOVHD Directors Program Report: Eric Walker, Executive Director

- Nothing to add to what was in the packet

MOVHD Executive Directors Report: Eric Walker, Executive Director

- ICAR completed in all counties and did very well
- Wood County COOP location is no longer available. We are currently searching for a new location.
- Regional Epidemiology Grant, Immunization Grant, Threat Preparedness Grant, and the Quick Response Team (QRT) Grant are all in place
- We returned about \$250,000 back to WIC from FY2021 due to the short amount of spending time and supply chain issues.

Old Business:

- Covid 19 update: Eric Walker, Executive Director gave a report on the Covid 19 pandemic that was provided by Dr. Charles Whitaker, III:
 - Slowing moving up but not a spike
 - WVDHHR Case reporting change
 - Hospital cases are low
 - Approximately 50% has had the Covid 19 shots
 - Boosters have been approved for 5 years and older
- Sexual Disease Community Clinic: Becky Eaton, Clinical Director
 - Syphilis rate still increasing – 50% up from last year
 - Held at the Good Shepard Church
 - State will be attending from West Virginia Department of Health with 15 people

Presentation: Healthy Life Initiative: Malcolm Lanham, Community Health

- Working with the Rural Health Alliance to complete the Community Health Improvement Plan
- Problems over the years need fixed including obesity, physical distress, mental distress, and Diabetes
- Step Up to a Healthy Life Initiative
 - Addresses Metabolic Syndrome
 - Mental Health

- Goes along with the Community Health Improvement Plan

New Business:

- Community Health Improvement Plan

Motion was made and seconded to approve Community Health Improvement Plan as presented. (Couch/Little) The motion was approved.

- Hire a Nutritionist for WIC

Motion was made and seconded to approve the hiring of a WIC Nutritionist. The motion was approved. (Couch/Faller)

- Wirt County Office Assistant II: Maintain full time employee status

Motion was made and seconded to maintain the Wirt County Office Assistant II, at 100%, after the pandemic. The motion was approved. (Casto/Faller)

- Reallocation of an LPN to a Registered Nurse for Clinical Program

Motion was made and seconded to approve the reallocation of an LPN to a Registered Nurse. The motion was approved. (Couch/Little)

- Policy and Procedure of Infection Control

Motion was made and seconded to approve the updated Policy and Procedure of Infection Control. (Faller/Little) The motion was approved.

- Organizational Chart FY2023

Motion was made and seconded to approve the FY2023 Organizational Chart. (Couch/Faller) The motion was approved.

- MOU Renewal for Dr. Charles Whitaker, III

Motion was made and seconded to approve the updated MOU for Dr. Charles Whitaker, III. (Little/Couch) The motion was approved.

- MOU renewal for Dr. Jordan Beckett

Motion was made and seconded to approve the updated MOU for Dr. Jordan Beckett. (Faller/Couch) The motion was approved.

- MOU renewal for Dr. Michael Wilson, DDS

Motion was made and seconded to approve the updated MOU for Dr. Michael Wilson, DDS. (Casto/Little) The motion was approved.

- Nominating Committee/Slate of Officers

Motion was made and seconded to approve the Nominating Committee and Officers of Dr. Stephen Worden, Chairperson, Blair Couch, Vice Chairperson and Eric Jiles, Treasurer. (Faller/Little) The motion was approved.

- Approval of FY2023 MOVBOH meeting schedule


Motion was made and seconded to approve the FY2023 MOVBOH meeting schedule. (Couch/Faller) The motion was approved.

Board Member Concerns:

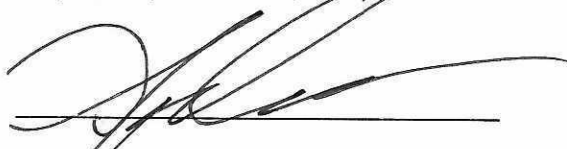
- None

Adjournment:

- Meeting was adjourned at 8:01 p.m. (Worden/Couch)



Respectfully Submitted, Emily T. Lanham



Blair Couch, Board Vice Chair