

Mid-Ohio Valley Board of Health

July 28, 2022

The Mid-Ohio Valley Board of Health

211 6th Street, Parkersburg, WV 26101

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30pm by Blair Couch, Board Vice Chair. Emily Lanham took roll call, and a quorum was present.

Motion to approve the agenda was made and seconded. (Casto/McCauley) The motion was approved.

Members Present:

Terry McCauley, Wirt County

Blair Couch, Wood County

Dr. Michael Wilson, Dental Director

Eleanor Little, Pleasants County

Joyce Faller, Pleasants County

Stephen Worden, Ritchie County

Heather Downey, Roane County via Phone

Charlie Casto, City of Parkersburg via phone

Staff Present:

Eric Walker, Executive Director

Emily Lanham, Executive Secretary

Tammy Stackpole, Personnel

Malcolm Lanham, Community Health Director

Alex Klosek, Finance Director

Rebecca Eaton, Clinical Director

Jennifer Habeb, WIC Director

Elizabeth Green, Environmental Health Director

Amy Phelps, Public Information Officer

Mary Putnam, Finance Payroll via phone

Renee Swisher, Secretary II via phone

Dr. Charles F. Whitaker III, Medical Director

Devena Moore, Registered Nurse

Josh Moore, Regional Epidemiologist via phone

Public Comment:

- MOVACAC
 - Sean Keefe – Concerned about vaccinations, covid deaths and the VAERS Reports

Board Chair Comments:

- None given

Presentation: Elizabeth Green presenting on septic site observation hole:

- 6-foot observation hole
 - No longer using post hole diggers due to not being able to see to the bottom of the hole
 - Must now use an excavator due to the size of the hole it makes so you can clearly see the bottom.

Routine Items:

- A motion was made and seconded to approve the Board of Health meeting minutes from May 19, 2022. (Faller/Little) The motion was approved.

Finance Report: Alex Klosek, Finance Director presents the following as of May 31, 2022

- Year to date revenues/expenses
 - Year-To-Date Revenues exceed Expenses by \$348,227.53 on May 31, 2022.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceed Expenses by \$476,375.03 on May 31, 2022.
- Accounts Receivable – Current
 - Accounts Receivable \$173,203.48 as of 5/31/22
 - CURRENT Accounts Receivable \$861,386.31 as of 6/25/22
- Cash Balance
 - The bank account is considered healthy as of May 31, 2022.
- This is the final year of MOVHD's three-year single audit contract with Perry & Associates. MOVHD would like to begin the bidding process for the next three-year contract.
- The following grants had monies returned to the Bureau of Public Health for Fiscal Year 2020:
 - Quick Response Team ODTA \$37,867.25
 - Epidemiology (EPI) \$4,888.11
 - Threat Preparedness \$39,820.59
- As of June 2022, the WIC grant for fiscal year 2022 is finalized. The first two quarterly invoices were submitted for payment in June 2022. MOVHD is currently in the process of working on the budget for the fiscal year 2023 WIC grant.

- May need to transfer money (400,000) out of our investment funds into our checking account until the WIC invoices are paid, at which time the money that was transferred from investments will be replaced.

Personnel Report: Tammy Stackpole, Personnel presents the following:

- Two Hired
 - Dental Hygienist – Clinical - Wood County
 - Epidemiologist 1 – Clinical – Wood County
- One Resignation
 - LPN – Threat Preparedness – Wood County

Director's Report: Eric Walker, Executive Director presents the following:

- Elizabeth Green will be missed after the date of her retirement on September 1, 2022, and what a great asset she has been to the MOVHD team.

Executive Director's Report: Eric Walker, Executive Director presents the following:

- Attended several conferences recently.
- Monkey Pox
 - Different ways spread happens
 - What is Monkey Pox
 - Attended the tabletop exercise that Community Health organized here at our facility

Old Business: Dr. Charles F. Whitaker reports the following:

- Covid 19 update
 - Slowly climbing up in numbers but not spiking
 - Roughly 80 cases per day in the Mid-Ohio Valley
 - Two counties are green, and the rest are yellow
 - Has become less severe and more contagious

Approval of Items as follows:

- A motion was made and seconded to approve the new 6-foot observation hole percolation test policy. (Faller/McCauley) The motion was approved.
- A motion was made and approved to advertise for and hire an Assistant Director of WIC. (Little/Faller)

Board of Health Concerns:

- The Board expressed how much Elizabeth Green will be missed after the date of her retirement was announced and what a huge asset, she has been to the Mid-Ohio Valley Health Department team.

Adjournment:

The meeting was adjourned at 7:05pm. (Couch/Casto)



Respectfully submitted, Emily I. Lanham



Blair Couch, Board of Health Vice Chairperson