

Mid-Ohio Valley Board of Health
March 23, 2023

The Mid-Ohio Valley Board of Health
211 6th Street, Parkersburg, WV 26101

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30pm by Blair Couch, Board Vice Chair. Emily Lanham took roll call, and a quorum was present.

Motion to approve the 3/23/2023 MOVBOH meeting agenda as amended. (Couch)

Attendance:

Matthew Walker, Calhoun County via phone

Joyce Faller, Pleasants County

Eleanor Little, Pleasants County

Kristina Sullivan, Ritchie County via phone

Steve Ritter, Ritchie County

Blair Couch, Wood County

Dr. Charles F. Whitaker, III, Medical Director

Malcolm Lanham, Community Health Director via phone

Emily Lanham, Executive Secretary

Alex Klosek, Finance Director

Eric Walker, Executive Director

Rebecca Eaton, Clinical Director

Jennifer Habeb, WIC Director

Lisa DeVaughn, Environmental Health Supervisor via phone

Amy Phelps, Public Information Officer

Derek Wilson, Threat Prep Coordinator

Devena Moore, Clinical

Amanda Lyons, Community Health Secretary I

Chip Westfall, Calhoun County

Terry McCauley, Wirt County

Public Comment:

- Sean Keefe - concerned about the increase in deaths with the exception of women

Board Chair Comments:

- None

Presentation:

- Malcolm Lanham presented on overdoses, the distribution/education of Narcan through MOVHD to the public
 - ODMaps recording overdoses – not all EMS/Police Departments use this method.
 - In January, Malcolm and Amanda attended a Quick Response Team conference to learn about the ODMaps
 - Newer drug in WV – Xylazine (animal tranquilizer) becoming an issue.
 - Quick Response Teams have 72 hours to respond to an overdose.
 - QRT addiction outreach is called.
 - Building Bridges to Recovery
 - Referral hotline beginning soon. Will have an 888 number to call.
- Motion to allow training and distribution of Naloxone/Narcan to the public effective beginning May 1, 2023 was approved and seconded as a harm reduction strategy. (Faller/Ritter)

Routine Items:

- A motion was made and seconded to approve the Board of Health meeting minutes from January 26, 2023. (Ritter/Little) The motion was approved.

Financial Report: Alex Klosek, Financial Director presented on the following items:

Year to date revenue/expenses:

- Year-To-Date Revenues exceed Expenses by \$79,834.00 on January 31, 2023.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceeded Expenses by \$169,737.48 on January 31, 2023.

Accounts Receivable:

- Accounts Receivable - \$688,412.02 as of 1/31/2023
- CURRENT Accounts Receivable - \$681,109.30 as of 3/8/23

Cash Balance:

- The bank account is considered healthy as of January 31, 2023
 - A motion was made and seconded to approve the finance report as given. (Faller/Westfall)

Personnel Report – Eric Walker, Executive Director presented on the following:

- RESIGNATIONS:
 - Four Resignations
 - LPN – Clinical – Wood County
 - Office Assistant 2 - Clinical – Wood County
 - Epidemiologist - Clinical – Wood County
 - Supervisor 1 – COVID – Wood County
- NEW HIRES:
 - One New Employee Hired
 - Health & Human Resources Specialist – Threat Preparedness – Wood County
- PROMOTIONS:
 - Two Internal Employee Promotions
 - Supervisor 1 to Administrative Services Assistant 1– WIC – Wood County
 - Office Assistant 2 to Office Assistant 3 – Threat Preparedness – Wood County
- TRANSFERS:
 - One Inner Agency Transfer
 - Office Assistant 2 to Office Assistant 2 - from Clinical (Receptionist) to Clinical (Patient Registration) – Wood County
 - PEIA information stricken from the Personnel Report
- A motion was made and seconded to approve the Personnel Report as given. (Little/Ritter)

Executive Director's Report – Eric Walker, Executive Director presented on the following items:

- CDC Infrastructure grant (dates and dollar amounts are assumptions)
 - Grant was awarded to states, 60% of grant is required to be distributed to the local health departments, rumor is that health departments will get 70% of the grant funds
 - Primary purpose is to help keep infrastructure that was built with additional COVID dollars.
 - 5 year grant that started, or state had funds, in December, 2022
 - Based upon initial assumptions from information provided by the state, they are going to distribute the funds in a three-year period starting July 01, 2023.
 - This will most likely be a separate grant application for each year of funding.
 - Based upon the information given, estimate each year will be around \$280,000.
- Working on the FY2024 budget to be presented and hopefully approved at our next meeting on May 11, 2023 for Finance Committee Meeting and May 25, 2023 for Board of Health meeting
 - Request for funding restoration of 4 million was taken out of the budget and did not pass in legislation
 - Funding for FY2008 was more than our funding for FY2023.

Old Business – Dr. Charles F. Whitaker, III presented the following:

- Covid 19 numbers are down
 - ICU and hospitalization numbers are also low
 - New variant is less severe but more contagious

- Opioid Crisis
 - 54 people in Charleston arrested for meth
 - Procured ¾ of a million dollars from those arrested and over 20 lbs. of meth
 - 200 pounds confiscated
- Syphilis
 - Last week WV was 5th in the nation for cases
 - Last week there were 4 infants born with syphilis
 - Doing outreach for this daily

New Business:

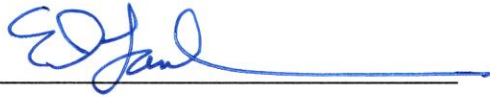
- Overtime
 - Motion to discontinue overtime beginning July 1, 2023, was seconded and approved. (Westfall/Faller)
- Working from Home
 - Motion to discontinue working from home beginning July 1, 2023, unless there is an emergency declaration, order or due to an emergency situation/inclement weather declared by the Administrator or their designee was seconded and approved. (Westfall/Faller)
- Mini Split Units
 - Motion to approve a purchase of mini split to be installed in the first-floor conference room with grant money, not to exceed \$17,000 was seconded and approved (Ritter/Little).
 - Motion to approve purchase of mini split(s) to be installed on the 2nd floor with grant money, not to exceed \$17,000 was seconded and approved. (Ritter/Little)
- Revised Alternate Work Schedule
 - Motion to approve the revised Alternate Work Schedule Policy as presented. (Westfall/Faller)
- Audit
 - Motion for the FY2022 audit with no findings to be approved as presented. (Little/Westfall)

Board Member Concerns:


- None

Adjournment:

The meeting was adjourned at 7:37pm (Westfall)



Respectfully submitted, Emily I. Lanham



Blair Couch, Board of Health Chairperson