

Mid-Ohio Valley Board of Health
July 27, 2023 at 6:30pm
The Mid-Ohio Valley Board of Health
211 6th Street, Parkersburg, WV 26101

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30pm by Blair Couch, Board Chair. Emily Lanham took roll call, and a quorum was present.

Motion to approve the 7/27/2023 MOVBOH meeting agenda. (Ritter/Westfall)

Attendance:

Eric Walker – Executive Director

Alex Klosek – Finance Director

Malcolm Lanham – Community Health Director

Emily Lanham – Executive Secretary

Dr. Charles Whitaker, III – Health Officer

Blair Couch – Wood County

Chip Westfall – Calhoun County

Nicole Needs via phone – Environmental Health Director

Joyce Faller via phone – Pleasants County

Eleanor Little via phone – Pleasants County

Steve Ritter – Ritchie County

Patsy Hardy – Wood County

Jennifer Habeb – WIC Director

Ronda Davis – WIC Assistant Director

Devena Moore – Clinical

Heather Buchanan via phone- Clinical

Public Comment:

- Devena Moore
 - Office Assistants are not being able to afford to stay at MOVHD.
 - Wants the Board to look at giving a .50 ATB raise
 - Increase private pay fees by \$5.00
 - Unable to hire nurses

- Would like to start travel vaccinations again
 - Possibly traveling to the schools for immunizations/flu shot this year
 - Grant writer is wanted
- Blair Couch has asked Eric Walker and Alex Klosek to review the finances to see if it could support the .50 ATB increase. An email will be sent to all board members and a special meeting called if needed. Also, a clinical fee increase of \$5.00, to make it \$30.00, will be explored further.

Board Chair Comments:

- None

Routine Items:

- A motion was made and seconded to approve the Board of Health meeting minutes from May 25, 2023. (Ritter/Westfall) The motion was approved.

Financial Report: Alex Klosek, Financial Director presented on the following items:

Year to date revenue/expenses:

- Year - To - Date Revenues exceeded Expenses by (\$41,366.69) on May 31, 2023.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceeded expenses by \$104,484.77 on May 31, 2023.

Accounts Receivable:

- Accounts Receivable \$825,301.26 as of 5/31/23
- CURRENT Accounts Receivable \$992,194.73 as of 6/15/23

Cash Balance:

- The bank account is considered healthy as of May 31, 2023.

A motion was made and approved to accept the financial report as presented. (Couch)

Personnel Report – Emily Lanham, Executive Secretary presented on the following:

- RESIGNATIONS:
 - Nutritionist I – Wood – WIC
 - Nutrition Associate – Wood - WIC
- RETIREMENTS:
 - OA III – WOOD – Threat Prep
- NEW HIRES:
 - OA II – Gilmer – WIC
 - OA II – Mason - WIC
- PROMOTIONS:
 - None
- TRANSFERS:
 - OA II – from Pleasants to Wood – WIC

Executive Director's Report – Eric Walker, Executive Director presented on the following items:

- State auditors (compliance and monitoring) will be on site from August 7 – 18, 2023.
- Audit Committee met and approved the bid for the single audit. Perry and Associates will be conducting the single audit.
- WIC grant – We have accepted the Letter of Intent to continue with that grant.
- Funding – Received payments for many of our outstanding grants and first quarter state aid.
- Jenny Mullen received an award for immunizations for children.
- State has instituted a reciprocity permit for food trucks in June, and it will result in collecting less revenue for the agency.
- WV Legislature redefined recovery centers as single-family residential dwellings, and they are exempt from sanitation rules. Therefore, they will not have to be permitted, which will result in loss of revenues.

Health Officer Comments – Dr. Charles F. Whitaker, III presented the following:

- Officially, the government says Covid is over.
- Malaria - contracted locally in the Southeast from a mosquito
- Local issues – Sexually transmitted diseases
- New RSV vaccine for infants and adults
- New improved Shingles vaccine
- Potential mumps case in the areas – Devena Moore, Malcolm Lanham and Nicole Needs are on this

New Business:

- Purchase Requisition for mobile dental x-ray machine

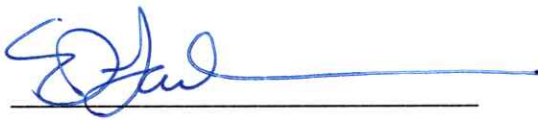
Motion was made and approved for the purchase of a mobile dental x-ray machine. (Hardy/Ritter)

Board Member Concerns:

- Eleanor Little
 - Checking back in to see if the \$26,000 for keeping employees over Covid applies to the Health Department.
 - Eric Walker did check into it, and we do not qualify, but he will contact different agencies to see if he can find anything else about this.

Adjournment:

The meeting was adjourned at 7:22pm (Couch/Faller)



Respectfully submitted, Emily I. Lanham



Blair Couch, Board of Health Chairperson