

Mid-Ohio Valley Board of Health
May 23, 2024 at 6:30pm
The Mid-Ohio Valley Board of Health
211 6th Street, Parkersburg, WV 26101

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30pm by Blair Couch, Board Chair. Emily Lanham took roll call. A quorum was present.

Motion to approve the 05/23/2024 MOVBOH meeting agenda. (Couch)

Attendance

Board Members:

Blair Couch – Wood County

Chip Westfall – Calhoun County

Anna Reno – Wirt County via phone

Dave Goff – Roane County via phone

Patsy Hardy – Wood County

Employees:

Eric Walker – Executive Director

Emily Lanham – Executive Secretary

Veronica Miller – Finance Supervisor

Amy Phelps – Public information Officer

Heather Buchanan – Clinical Supervisor

Jennifer Habeb – WIC Director

Malcolm Lanham – Community Health Director via phone

Nicole Needs – Environmental Health Director

Heather Buchanan – Clinical Supervisor 1

Devena Moore – Registered Nurse

Public Comment:

- None

Board Chair Comments:

- None

Routine Items:

- A motion was made and seconded to approve the Board of Health meeting minutes from March 28, 2024. (Westfall/Hardy) The motion was approved.

Financial Report: Eric Walker, Executive Director presented on the following items:

- Year-To-Date Revenues exceeded Expenses by \$341,993.92 on March 31, 2024.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceeded Expenses by \$473,197.61 on March 31, 2024.
- Accounts Receivable \$972,247.04 as of 3/31/24
- CURRENT Accounts Receivable \$155,733.88 as of 4/16/24
- Cash Balance - The bank account is considered healthy as of March 31, 2024. A "healthy" bank account is one in which there are sufficient funds to cover two months of expenses.

A motion was made and seconded to approve the Finance Report. (Couch/Hardy) The motion was approved.

Personnel Report – Emily Lanham, Executive Secretary presented on the following:

Retirements

- Groundskeeper (Wirt)

Resignations

- Nutritionist 1
- Finance Director
- Human Resources

New Hires

- Temp/Exempt Dietician (WIC)
- Temp/Intern Nutrition Associate (WIC)
- OA 2- (3) Clinical

Promotions

- None

Transfers

- None

Reallocations

- None

Open Positions

- Nurse
- HHSA F/T (Wood/WIC)

- HHS P/T (Wood/WIC)
- Nutritionist 1 (Wood/WIC)
- Finance Director
- Human Resources

Executive Director's Report – Eric Walker, Executive Director presented on the following items

- Grants
 - Applied for the CDC Infrastructure grant
 - Applied for the IEP grant
 - Applied for the Regional Epidemiologist grant
 - WIC grant was increased
 - IEP grant was increased
- Dental program started the program in Pleasants County. This is an added location.
- Community Health is expanding our MOU's for emergency work locations
- Environmental Health new fee rule passed in all our appointing authorities

Health Officer Comments – Blair Couch presented the following:

- 2023 had an 88% measles increase
- 6 new strains of Covid 19 with milder symptoms
 - Deaths still exceed influenza deaths worldwide

Old Business:

- None

New Business:

- Approval of the FY2025 Board of Health Meeting schedule as presented. A motion to approve was made and seconded. (Couch/Westfall)
- Approval of Infants in the Workplace Policy as presented. (Tabled by Couch)
 - Make corrections and place on July agenda
 - Corrections to make:
 - Add definition of a prolonged distraction
 - Add definition of sick (per the school regulation)
- Approval of the FY2025 Organizational Chart as presented. A motion to approve was made and seconded. (Reno/Hardy)
- Approval for FY2025 MOU renewals for Dr. Whitaker, Dr. Wilson and Dr. Beckett as presented. A motion to approve was made and seconded. (Couch/Reno)
- Approval of the FY2025 Budget that included no raises as presented. A motion to approve was made and seconded. (Couch/Westfall)
 - Health departments across the state received a 2 million dollar decrease. A state funding loss for Mid-Ohio Valley Health Department of \$127,809.98
 - A special legislative session was called and 5 million was restored to the Department of Health but the line item for the health departments was removed.

- We are currently below funding levels of 2008

Board Member Concerns:

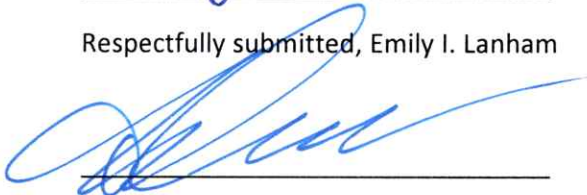
- The Board of Health has allowed the Executive Director the discretion to implement the Infants in the Workplace policy until next meeting. (Couch/Hardy)
- Calhoun County office is possibly going to be placed on the market

Adjournment:

The meeting was adjourned at 7:00pm (Couch)



Respectfully submitted, Emily I. Lanham



Blair Couch, Board of Health Chairperson