

Mid-Ohio Valley Board of Health
September 25, 2025 at 6:30pm
Mid-Ohio Valley Health Department
1824 Murdoch Ave. Parkersburg, WV 26101

Call to Order:

The Pledge of Allegiance was recited, and the meeting was called to order at 6:30pm by Blair Couch, Board Treasurer. Emily Lanham took roll call. A quorum was present.

Attendance:

Blair Couch – Wood County

Dave Goff – Roane County via phone

Anna Reno – Wirt County

Carrie Brainard – Wirt County via phone

Dr. Charles Whitaker III – Health Officer

Steve Ritter – Ritchie County

Eric Walker – Executive Director

Travis White – Finance Director

Emily Melrose – Personnel

Christi Merrill – Clinical Director

Emily Lanham – Executive Assistant

Lisa DeVaughn – Interim Environmental Health Director

Amy Phelps – Public Information Officer

Malcolm Lanham – Community Health/Threat Preparedness Director

Philip Linger – Roane County

Renee Metz – Registered Sanitarian

Dr. Michael Wilson, D.D.S. – Dental Director

Jennifer Habeb – WIC Director

Mykeala Davis – Pleasants County via phone

Amanda Lyons – Community Health Assistant

Chip Westfall – Calhoun County

Approval of Agenda:

- A motion was made to approve the agenda as presented.

Public Comment:

- None

Routine Items:

- Approval of 07/24/2025 board meeting minutes as presented was made and seconded. (Couch/Reno)

Old Business:

- None

New Business:

- Purchase of a new car for Clinical Department
 - A motion was made and approved for the purchase of a new vehicle, all-wheel drive, up to the amount of \$45,000 for the Clinical Department. (Reno/Westfall)
- Wirt County Paving Project
 - A motion was made and approved to pave the Mid-Ohio Valley Health Department parking lot at our Wirt County Location for no more than \$20,000. Philip Linger was tasked to speak to Evans Paving about lowering the cost and returning the quote to the board liaison. (Couch/Westfall)
- Discussion of consideration of board membership. There was no action taken.

Board Chair Comments:

- Welcome Philip Linger to the board
- St. Joseph's Landing move complete the week of 10/06/2025

Finance Report – presented by Travis White, Finance Director

YEAR TO DATE REVENUES/EXPENSES

- Year-To-Date Revenues exceeded Expenses by \$110,796.37 on July 31, 2025.
- Prior to OPEB accrued costs and Depreciation costs, Revenues exceeded Expenses by \$124,583.01 on July 31, 2025.

ACCOUNTS RECEIVABLE - CURRENT

- Accounts Receivable \$632,552.14 as of 07/31/25
- CURRENT Accounts Receivable \$960,538.04 as of 09/09/25

CASH BALANCE

- The bank account is considered healthy as of July 31, 2025. A “healthy” bank account is one in which there are sufficient funds to cover two months of expenses.

A motion was made and approved to accept the financial report as presented. (Ritter/Reno)

Personnel Report – presented by Emily Melrose, Personnel

PERSONNEL REPORT – September 2025

- New Hires
 - Temporary Nutrition Associate
- Resignations
 - Temporary Supervisor 1
 - Temporary Nutrition Associate
 - Environmental Health Director
- Retirements
 - No Retirements
- Reallocations
 - Clinical Supervisor 1 to Administrative Services Assistant 2
- Vacant Positions
 - Nurse 1 / LPN
 - Nutritionist 1 - Temporary Nutrition Assoc. is in the process of being reallocated to Temporary Nutritionist
 - Nutrition Associate - Vacant as of 4/29/25 - Temporary employee is currently processing for hire.
 - Peer Recovery Support Specialists (4) - should be posted soon.
 - Quick Response Team Supervisor
 - Sanitarian 1, 2 and Registered

As of September 10th, 2025

Executive Director Report – presented by Eric Walker, Executive Director

- Resignation of our Board Liaison, Emily Lanham. Last day will be October 17, 2025
- Resignation of the Environmental Health Director, Nicole Gains. Lisa DeVaughn will take over as interim director until one is hired.
- Ritchie County building lease
 - Ends at the end of 2025
 - Renegotiating lease
 - Patsy Hardy requested to involve our Ritchie County representative, Steve Ritter
 - Steve Ritter mentioned that there is a building that the county owns that we could potentially move into on Main St. with better visibility and parking. We

took the Management Team to look and with renovations, this building would work for us.

- We will still have to renegotiate the lease, on a month-to-month basis possibly, for another year.

Health Officer's Report – presented by Dr. Charles Whitaker, III, Health Officer

- COVID-19 VACCINE RECOMMENDATIONS for 2025/26
 - Allows for VFC coverage
 - Currently a Prescription is NOT required, but some pharmacies may still require one.
 - AAP recommends COVID-19 Vaccine for 6-23 months and children 2-18 with risk factors. It also supports COVID-19 VACCINE for all children 2 to 18 whose parents desire the vaccine.
 - APP recommendation is supported by a number of other medical organizations.
- Influenza hospitalizations in US reach record high, about twice as high when compared to the 2010/11 season. Lowest for children 5-17 years and HIGHEST FOR ADULTS 75 yrs.
- MEASLES/MUMPS/RUBELLA and VARICELLA
 - A single-dose combination vaccine (MMRV) and a 2-dose regimen given concurrently (MMR+V). (at 12-15 month and a booster at 4-6 years).
 - During the meeting on September 18, 2025, ACIP reviewed safety data showing that the risk of febrile seizures following the first dose of MMR+V vaccine is approximately 1 in 3,000 to 4,000 doses, whereas the risk is about twice as high with the MMRV vaccine when given as the first dose. No increased risk was identified with the second dose of either vaccine. According to data presented by the CDC during the meeting, about 85% of children receive the 2-shot MMR+V vaccines, and 15% receive the MMRV vaccine.
- Universal hepatitis B vaccination
 - Within 24 hours of birth is a safe and effective way to prevent chronic hepatitis B infection, cirrhosis and liver cancer, "Universal HBV vaccine recommendations work, and the HBV vaccine has been instrumental in reducing rates of chronic HBV infection and liver cancer in our nation," Kuwahara writes. Currently it is being discussed in an HBV negative Mother, to postpone the first HBV to a month of age.
- HAND, FOOT, MOUTH DISEASE
 - WVA and MOVHD region as is PERTUSSIS (WHOOPING COUGH). DX PRIMARILY IN CHILDREN and no reported hospitalizations. Probably also in adults but mild and not identified.

Board Member Comments:

Adjournment: Meeting was adjourned at 7:15 pm

Respectfully Submitted by,

A handwritten signature in blue ink, appearing to read "Eric Walker", is written over a horizontal line.

Eric Walker, Executive Director

A handwritten signature in blue ink, appearing to read "Patsy Hardy", is written over a horizontal line.

Patsy Hardy, Board Chairman